

<b>Committee(s):</b>	<b>Date(s):</b>
Board of Governors of the Guildhall School of Music & Drama	24 May 2018
<b>Subject:</b> Amendments to terms of reference / dates of Board and Committee meetings in 2018	
<b>Report of:</b> Principal / Town Clerk	<b>Public</b>
<b>Report Author:</b> Secretary & Dean of Students	<b>For Decision</b>

### Summary

The Board of Governors has two sets of governing documents, the *Instrument & Articles of Government* (approved as part of the School's designation process in 2006 and amended in light of the grant of taught degree awarding powers) and the standard City of London committee terms of reference.

Discussions at the Governance & Effectiveness Committee highlighted the lack of connection between the two, and the significant lacuna in the latter (and a small inaccuracy). Amendments to the terms of reference of the Board of Governors (highlighted in grey) are presented to address these immediate concerns. It is anticipated that there may need to be a full-scale review of the Board's committee structure (is there need for a Nominations Committee and a Remuneration Committee), terms of reference and the Articles of Government to streamline them and to accommodate new expectations arising from the new regulatory framework under the Office for Students.

### Recommendation:

- (a) The Board is asked to -
- (i) recommend amendments to the terms of reference of the Board of Governors for approval by the Court of Common Council;
  - (ii) approve amendments to the Audit & Risk Management Committee terms of reference;
  - (iii) approve amendments to the Remuneration Committee terms of reference; and
  - (iv) approve the terms of reference of all the other committees and the Academic Assurance Working Group;
- (b) note the need for a future review of committee structure, terms of references, etc; and

(c) note the dates of the next Board and committee meetings in 2018.

### **Dates of forthcoming Board and Committee meetings**

All meetings **1.45** except where individually indicated:-

Wednesday 27 June - Finance and Resources Committee (**11.30**)

Tuesday 3 July - Governance and Effectiveness Committee

Friday 6 July - Audit and Risk Management Committee (**11.30**)

Thursday 12 July – Remuneration Committee

Monday 23 July – Board

Monday 24 September – Board

Tuesday 2 October - Governance and Effectiveness Committee

Wednesday 31 October – Remuneration Committee

Monday 12 November - Finance and Resources Committee

Wednesday 14 November - Audit and Risk Management Committee (**10.30**)

Monday 19 November - Board

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